



# Bastrop County Local Emergency Planning Committee Meeting Minutes Thursday, November 13, 2025



The Meeting Notice / Agenda was posted on the website and on the front door at the Mike Fisher Building. This meeting was conducted in-person and virtually via Webex.

## **Members Present:**

Honorable Gregory Klaus (Bastrop County Judge)  
Vice Chairperson James K. Altgelt (Bastrop County Office of Emergency Management)  
Secretary-Treasurer Hillary Long (Bastrop County Office of Emergency Management)  
Ms. Deena Thomas (Bastrop County Office of Emergency Management)  
Ms. Lyndsey Schroeder (Bastrop County Judge's Office)  
Ms. Donna Nichols (Bastrop County Public Health Department)  
Mr. Andres Rosales (City of Bastrop Assistant City Manager and Interim Fire Chief)  
Mr. Trey Franklin (BioRemedy)

## **Member Virtual Attendance**

Mr. Robert "Bobby" Stephens (Flint Hills Resources)  
Chief Scot Bunch (Bastrop Independent School District [BISD] Police Department)

## **Members Not Present:**

Dr. Pompeyo Chavez (Bastrop County Health Authority)  
Ms. Diana Schulze (Texas Department of Transportation)  
Ms. Stevey Sugars (Bastrop County Sheriff's Office)  
Chief Josh Lucas (Heart of Pines Volunteer Fire Department)  
Mr. Steven Long (Bastrop County Information Technology)  
Chief Chris Noble (City of Elgin Police Department)  
Mr. Eduardo Guerrero (Bastrop County Development Services Department)  
Mr. Robert Tamble (Retired)

## **Visitors Present:**

There were no visitors present.

## **Visitor Virtual Attendance**

Ms. Shantelle Brannon (Lower Colorado River Authority)

### **A. Call to order.**

The November 13, 2025, meeting of the Bastrop County Local Emergency Planning Committee (LEPC) was called to order at 10:04 A.M. by LEPC Vice Chairperson James K Altgelt. Mr. Altgelt confirmed the presence of a quorum.

### **B. Review and approval of the minutes of the August 14, 2025, meeting.**

Ms. Donna Nichols made a motion to approve the minutes as presented and Judge Gregory Klaus seconded the motion. The motion passed unanimously and the minutes of the August 14, 2025, meeting were approved.



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**C. Citizens' comments.**

There were no citizens' comments.

**D. Chairperson Position.**

Mr. Altgelt reported to the committee that Chairperson Chief Josh Gill submitted a letter of resignation. Ms. Lyndsey Shroeder made a motion to appoint Assistant City Manager Mr. Andres Rosales to the position of LEPC Chairperson. Judge Klaus seconded the motion. The motion passed unanimously, Mr. Rosales accepted and was appointed.

**E. Receive updates and discuss upcoming activities / projects for the following Standing Committees:**

**1) Right-to-Know Committee**

Right-to-Know Committee Chair Ms. Deena Thomas reported on the LEPC Public Awareness Campaign Project. The project is currently being developed and is on schedule for launch in January 2026.

**2) Public Education and Information Committee:**

Public Education and Information Committee Chairperson Ms. Lyndsey Schroeder reported that the LEPC website remains operational and continues to be updated with meeting minutes as well as the changes in membership. Ms. Schroeder will ensure that the Public Notice for Written Comment will be published in the Elgin Courier newspaper during the month of January 2026.

**3) Hazardous Materials Facilities Liaison Committee:**

Hazardous Materials Facilities Liaison Committee Chair Chief Josh Lucas was not present and did not give a report. Judge Klaus reported on his tour to Bravo Ordnance and will invite a representative to speak at a Quarterly LEPC meeting.

**4) Emergency Response and Resource Committee:**

Mr. Altgelt made a motion to appoint Chief Gerald Johnston to the position of Emergency Response and Resource Committee Chair. Judge Klaus seconded the motion. The motion passed unanimously, Chief Johnston accepted and was appointed to fill the vacancy created by Chief Chris Stone's departure.



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**F. Discuss and act regarding LEPC vacancies.**

Ted Coleman and Dr. Pompeyo Chavez will be removed from membership. Mr. Robert Tamble's membership category will change from Emergency Management (EM) to "Other" (OT).

**G. Discuss and take possible action regarding the Texas Commission on Environmental Equality (TCEQ) LEPC Grant that will be offered later in the year.**

Mr. Altgelt presented an overview and update regarding the Texas Commission on Environmental Equality (TCEQ) LEPC Grant. There was discussion about utilizing the remainder of the funds for additional training for Bastrop County firefighters. Mr. Altgelt will discuss options with the TCEQ contract manager.

\*\*HOTZONE meals and mileage receipts are under review. Reimbursements will be issued accordingly. The issuance of reimbursements will change the amount of unused funds.

Grant / Contract Title: Bastrop County LEPC  
Total Project / Grant Period: 06/11/2025 – 08/31/2026

Total Grant:	\$39,947.36
Grant Expenditures as of 11/13/2025:	\$28,373.00

Balance:	\$11,574.36
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**H. Discuss the possibility of joining a regional LEPC.**

The Bastrop County LEPC will continue to meet quarterly. A Regional LEPC will meet annually (Date TBD). The Regional LEPC Discussion will be removed as a stand-alone agenda item. Any further updates / discussion of the Regional LEPC will be included in the "Topics / Training for Next Meeting" Agenda item.

**I. Discuss potential training opportunities and / or requests for future LEPC Meetings.**

Chief Johnston proposed bringing Gas Meter training to Bastrop County. Judge Klaus proposed inviting Bravo Ordnance to the meeting for an overview and introduction to their facility. Mr. Rosales suggested Geiger Counter training.



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**J. 2026 Meeting Times & Dates**

Chief Johnston made a motion to adopt dates and times for 2026. Ms. Nichols seconded the motion. The motion passed unanimously, and the following dates and times were adopted:

- 1) Thursday, 02/12/2026 9:00 AM – 10:00 AM
- 2) Thursday, 05/14/2026 9:00 AM – 10:00 AM
- 3) Thursday, 08/13/2026 9:00 AM – 10:00 AM
- 4) Thursday, 11/12/2026 9:00 AM – 10:00 AM

**K. Adjournment.**

The meeting was adjourned at 10:58 AM.

The Bastrop County Local Emergency Planning Committee Meeting Minutes for the November 13, 2025, meeting was approved on the 12th Day of February 2026.

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Hillary Long  
Secretary-Treasurer  
Bastrop County LEPC

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Andres Rosales  
Vice Chairperson  
Bastrop County LEPC